

**BOAT BERTH LEASE APPLICATION PROCESS:**

Arrange to visit onsite to see what berths are available, based on your particular vessel size, and to pick up an application packet. Most of our leaseholders remain leaseholders for many years, so we take the application process quite seriously.

1. The person or persons requesting an lease need to do the following: Complete the lease request questions and submit with credit application, and include check or credit card information to pay for the credit check process. Note you must have an email address so that you can respond to the credit card company that you approve having your credit checked. Note also that onsite staff do not run the credit checks-that is done off site by the park owner, an attorney, and your credit information is kept confidential. If park owner has questions, you will be contacted by email or by the phone number provided on the application. Note that each adult named on the lease is required to fill out a credit application. Each adult listed on the lease must have a valid current driver's license *if he or she will be driving onsite* at any time.
2. Berth leases are intended for vacation use with occasional stays onboard. If you are interested in a live aboard lease, let us know. We do allow live aboards, subject to state requirements, and subject to verification that vessel complies with Coast Guard and SLC sanitary requirements.
3. Once credit check has been approved, and the pending leaseholder has reviewed and signed the berth lease agreement, the security deposit is due, along with lease payment based upon the terms selected by pending leaseholder. Our preference is that leaseholders pay annually or semi-annual, but there is the option to pay every two months, even though it is an annual lease or set term lease. Payments must be made by check unless arranged otherwise.
4. Once the above has been completed, pending leaseholder can arrange to bring the vessel to the marina to occupy leased berth , and vehicle gate access card will be issued for one vehicle listed on the lease, unless arranged otherwise.