

2021 LEASEHOLDER CHANGE REQUEST FORM:

Additions and deletions of boats, trailers, vehicles, people, gate openers, dock space, etc.

If you have a current signed lease with SHR, and want to make changes to that lease, please note that your changes cause extra staff accounting and administrative time. You will need to cover the lease change fee as well as the extra charges for any additional services you are requesting. Cost of all lease changes must be paid up front, in full, even if you pay for the lease on a monthly basis. This is because the original lease information has been entered into accounting software and tracks the monthly payments. It would cost as much as \$200 in accounting time to make the changes, so you would need to cover that cost as well. In addition, lease changes usually are the result of purchase of a new boat or adding a person or vehicle to the lease for a term less than the original lease.

Please indicate the lease changes you are requesting, the number of months to include the changes, with 6 months being the MINIMUM number of months we will accept for lease changes. If you are removing an item for the existing lease to be replaced by the new item (i.e. smaller boat leaving and larger boat coming in) make note of that and the cost change will apply only for the # of months remaining on your current lease. Please pay the full amount by check and drop off at the Office, and also email Nicky about the pending change. sunshine@snugharbor.net for all lease change requests that relate to \$ on the lease:

SERVICE ADDED/DEDUCTED FROM LEASE	PER MONTH	# OF MONTHS	TOTAL \$
Add boat trailer storage: jet ski or boat trailer < 25 feet	\$50		
Add boat trailer storage: trailer 25 feet to 40 feet	\$75		
Add exclusive use of dock space: 20'	\$100		
Add exclusive use of dock space: 25'	\$125		
Add exclusive use of dock space: 30'	\$150		
Add non-exclusive use of dock space: 25' only when onsite	\$75		
Add covered berth to lease: \$7 per foot per month 32' berth	\$224		
Add extra person to lease	\$25		
Add extra person to lease	\$25		
Add extra vehicle to lease	\$25		
Add pet fencing to grass site, increases maint. Time	\$100		
Replace lost gate opener: \$100 each			
Replace lost 2020 vehicle tag: \$50 each			
Remove service from lease:			-
Remove service from lease:			-
Other request:			
Other request:			
LEASE CHANGE FEE, PAID IN FULL, ADD \$50			\$50.00
Or LEASE CHANGE FEE, PAID MONTHLY, ADD \$200			
Total due for lease change request:			

Leaseholder and SHR agree the above items shall be added to existing lease term, and shall be incorporated by reference to the existing lease.

Request date submitted: _____ RV site # _____

Paid by check #: _____ Leaseholder: _____

Confirmed by staff: _____ Date: _____ entered: _____