

Completed by: _____ Site # _____ Date _____

SNUG HARBOR RESORTS, LLC ("SHR") LEASE RENEWAL REQUEST FOR 2017

Please fill out all information, so that our contact files and other lease information can be updated. In addition, prior to lease renewal, you will need to provide copies of the following: (1) proof of ownership of any boat or RV included in the lease agreement; (2) proof of insurance of any boat or RV included in the lease, with SHR named as additional insured; (3) proof of current vaccinations for any dog(s) which will be brought onsite with leaseholder; (4) signed pet agreement; (5) proof of current drivers' license if you will be driving onsite. Please return the documents and this completed form to the office by **11/15/2018** so that we can prepare a lease renewal. If we do not receive the information, we will assume you do not plan to renew your lease with SHR, and you will remove items on lease by the end of your annual lease term, if it is 12/31/2018. If you wish to change to a different RV site or berth, or have other requests, please include the request when returning this form. Note that for 2019 SHR will be accepting more site leases, including for pull through sites and RV 11-15. **Persons included in 2019 lease agreement: Name, address, city, zip code, phone #, email, age, & if driving a vehicle onsite: State & driver's license-copy of license to be kept in file.**

- (1) _____
- (2) _____
- (3) _____
- (4) _____

Describe each RV and/or Boat and vehicle that will be stored onsite or regularly come onsite under the lease agreement:

Type	Year, Make, Model & color	Store year round or for how many months?	Name on Title with DMV	License or CF #	Insurance Company & Policy #

Please state if you plan to use the leased site or berth for VACATION use or for PRIMARY RESIDENCE, noting that there is a substantial difference in cost between vacation use and residential use due to SHR infrastructure costs, and lease terms and security deposit are different. Initial one of the following:

_____ Vacation use, less than 60 days per year. Primary residence address is: _____
_____ I would like to apply for year round live-onsite residential use if available. Note there is a \$200 per person additional live onsite fee due to general maintenance costs. In order to reduce book keeping administrative time and costs, vacation use leases are paid in advance on an annual or semi-annual basis. Additional billing fee applies for leases paid quarterly or monthly-see rate sheet. Meters are read at beginning and end of lease, and an estimated amount is paid per the lease agreement, with settlement prior to next lease renewal. Equipment such as boats and trailers that are brought onsite which are not on the lease agreement will be charged at the posted daily rate while onsite. If you wish to add a boat or trailer to lease after lease agreement is completed, there is a \$200 lease change fee in addition to boat/trailer storage cost. We require 5 business days from written notice of lease change request prior to providing permission to bring additional boat, vehicle or boat trailer onsite. Please initial the payment plan that you prefer:
_____ Annual _____ Semi-Annual _____ Quarterly _____ Monthly